



AGENDA

May 21, 2018 ♦ 7:00 p.m.
Wattsburg Area Elementary School

- I. **Call to Order – Dr. Andy Pushchak, Board President**
 - A. Pledge – Elementary Club Track Team
 - B. Roll Call:
 - Mr. Eric Duda Dr. Bill Hallock Mr. Josh Paris
 - Mrs. Julie Pikiewicz Marty Pushchak Mrs. Brenda Sandberg
 - Mr. Aaron Snippert Mrs. Amanda Thayer-Zacks Dr. Andy Pushchak
 - C. Approve Agenda
 - D. Approve Minutes from the April 16, 2018 Regular Board Meeting and the May 14, 2018 Work Session and Policy and Curriculum Committee meetings.

- II. **School Reports**
 - SHS – Student Council - Samantha Grove

- III. **Guest and Citizen Comments**
 - A. All visitors will be recognized and directed by the Board President.
 - B. Visitors that have requested to be on the agenda are limited to 10 minutes.
 - C. Visitors not on the agenda must sign the visitor’s log and are limited to 5 minutes.

- IV. **Superintendent’s Report – Mr. Ken Berlin**

- V. **Business Administrator’s Report – Mrs. Vicki Bendig**
 - A. Treasurer’s Reports
 - [General Fund](#): \$7,982,755.88
 - Capital Projects:
 - [Cafeteria Report](#): \$9,102.29

 - B. Bills
 - [Exhibit A1](#) Checks Already Written: \$153,154.38
 - [Exhibit A2](#) General Fund Bills: \$402,989.47
 - [Exhibit A3](#) Checks Already Written: \$5,840.12
 - [Exhibit B](#) Cafeteria Bills: \$48,022.22
 - [Exhibit B1](#) Cafeteria Checks Already Written: \$255.77
 - Exhibit C Capital Project Fund Bills:
 - [Exhibit D](#) SHS Activity Fund Report: \$64,582.96

Motion: To approve the reports, payments and invoices as presented.

- VI. **Legal Advisement – Dr. Andy Pushchak**
 - LA – 1 (A) Appointment of School District Solicitor for the 2018-2019 Fiscal Year
 - **Motion:** To appoint the firm of Knox, McLaughlin, Gornall and Sennett with Ms. Christine McClure as the School District’s solicitor and Mr. Mark Kuhar as the Labor Relations solicitor for the 2018-2019 fiscal year.

VII. **Finance – Mr. Marty Pushchak**

- F – 1 (A) Elect Treasurer for the 2018-2019 Fiscal Year
- **Motion:** To elect Northwest Savings Bank (Wattsburg Branch) as the WASD Treasurer for the 2018-2019 fiscal year and to authorize Justin Terrill to be the designated signatory.
- F – 2 (A) Designation of Depository for the 2018-2019 Fiscal Year
- **Motion:** To approve Northwest Savings Bank (Wattsburg Branch) as the WASD Depository for the 2018-2019 fiscal year.
- F – 3 (A) Appoint Current Delinquent Per Capita Tax Collector
- **Motion:** To appoint Berkheimer Associates as the current delinquent per capita collector for the 2018-2019 fiscal year.
- F – 4 (A) Budgetary Transfers
- **Motion:** To approve General Fund Budgetary Transfers totaling \$1,004,132.63 as outlined in [Exhibit E](#).

VIII. **Building and Grounds – Mr. Aaron Snippet**

- B – 1 (A) Termination of Snow Removal Contract
- **Motion:** To approve the termination of the snow removal contract with Empire Snow Management Inc. and to authorize the administration to notify Empire of termination.
- B – 2 (A) WAEC Classroom Space Lease
- **Motion:** To approve the Lease Agreement between Northwest Tri-County Intermediate Unit #5 and WASD for rental of WAEC space July, 1, 2018 through June 30, 2019 as outlined in [Exhibit F](#).

IX. **Personnel – Mrs. Brenda Sandberg**

- P – 1 (A) Kelly Substitute Additions
- **Motion:** To approve the following as additions to the Kelly Educational Staffing Substitute List.
Brandie Bauder Cheri McGuire Kailyn Wisor
Kristen Bires Trevor Roberts
- P – 2 (A) Service Personnel Substitute List
- **Motion:** To approve Carrie Burlingham, Laura DeAngelo, Barbara Eisert (effective April 27, 2018), Lottie Kalka (effective May 8, 2018) and Margaret Webb as additions to the Service Personnel Substitute List for the 2017-2018 school year.
- P – 3 (A) Personnel Appointments
- **Motion:** To approve the following appointments:
 - Matthew Calabrese as Assistant Principal at Wattsburg Area Elementary Center at the salary of \$68,000 effective July 1, 2018.
 - Nicole Bennett as Long-Term Substitute for WAMS at Master's, Step 1, \$42,732.00 anticipated April 30, 2018 through June 8, 2018.
 - Anna Mayle as Long-Term Substitute for WAEC at Bachelors, Step 1, \$41,632 anticipated May 7, 2018 through June 8, 2018.

- Rebecca Heitzenrater, Staci Wright, Therese Wells, Dorene Johnston, Anne D'Albora and Michael Pettinato as Extended School Year Special Education Aides for the summer of 2018 to be paid at contractual rate according to the WASD/WESPA Local 2 Collective Bargaining Unit Agreement.
- Cheryl Elder as Custodian, Level II, Class B, 7.50 hour/day, 235 days/year at the rate of \$12.92/hour effective May 8, 2018.
- Lottie Kalka as Custodian, Level II, Class B 6.50 hours/day, 210 days/year at the rate of \$12.92/hour effective May 22, 2018.

P – 4 (A) Resignations

- **Motion:** To approve the following resignations:
 - Carrie Burlingham, SHS Cafeteria Aide, effective April 18, 2018
 - Christopher Boyd, WAMS Teacher, effective June 30, 2018.
 - Kim Ragen, WAMS Aide, effective May 14, 2018.

P – 5 (A) Conference Requests

- **Motion:** To approve the following conference requests:
 - Heather Hedderman to attend SHARE Northwest on May 9, 2018 in Erie, PA. Estimated cost \$100. Funds from Professional Development.
 - Steven O'Donnell to attend Keystone Summit July 23-27, 2018 in Shippensburg, PA. Estimated cost \$262.41. Funds from Professional Development.
 - Janet Mullaney to attend School Nutrition Association Annual National Conference 2018 in Las Vegas, July 9-12, 2018. Estimated cost \$450. Funds from Cafeteria Travel.
 - Vince DiMichele to attend Social Anxiety: Step by Step Techniques to Overcome, June 15, 2018 in Edinboro, PA. Estimated cost: \$65.00. Funds from Professional Development.

P – 6 (A) Athletic Trainer Agreement

- **Motion:** To approve the agreement between Regional Health Service and Wattsburg Area School District for Certified Athletic Trainer Services effective August 1, 2018 and terminating July 31, 2021 as outlined in [Exhibit G](#).

P – 7 (A) Leave Request

- **Motion:** To approve an Intermittent Family Medical Leave of Absence for Linda Johnson, Secretary WAEC beginning May 1, 2018.

P – 8 (A) Tuition Reimbursement

- **Motion:** To approve the tuition reimbursement as outlined in [Exhibit H](#).

P – 9 (A) Summer Help

- **Motion:** To approve Ryan Alloway, Danielle Turner, and Braydon White as Technology Summer Help at \$10.00/hour effective June 11, 2018.

P – 10 (A) Retirement Incentive

- **Motion:** To approve the resolution for retirement incentive for professional employees as outlined in [Exhibit I](#).

P – 11 (A) Superintendent Performance Evaluation

- **Motion:** To approve the Superintendent's Performance Evaluation and based upon that performance, to award a performance incentive for this evaluation cycle equal to 3% as per the Superintendent's Employment Contract.

X. **Policy – Mrs. Julie Pikiewicz**

PL – 1 (A) Administrative Guideline Review

- **Motion:** To approve the review of Administrative Guidelines for Policy 808 Food Services as outlined in [Exhibit J](#).

PL – 2 (A) First Reading Policies

- **Motion:** To approve the first reading of the following policies as outlined:
 - Policy 105 Curriculum ([Exhibit K](#))
 - Policy 138 Language Instruction Education Program for English Learners ([Exhibit L](#))
 - Policy 239 Foreign Exchange Students ([Exhibit M](#))
 - Policy 906 Public Complaint Procedures ([Exhibit N](#))
 - Policy 918 Title I Parent and Family Engagement ([Exhibit O](#))

XI. **Curriculum – Dr. Bill Hallock**

C – 1 (A) Seniors for Graduation

- **Motion:** To approve those seniors who meet all graduation requirements to receive a Seneca High School diploma as outlined in [Exhibit P](#).

C – 2 (A) Math Programs

- **Motion:** To approve the implementation of AGA Series for Algebra I, II and Geometry courses for the 2018-2019 school year.

C – 3 (A) Erie County Special Education Transition Program

- **Motion:** To approve the Special Education Transition Operating Agreement as outlined in [Exhibit Q](#).

C – 4 I) Homebound Instruction

- **Motion:** To approve the homebound instruction for a WAMS student beginning May 9, 2018 with the anticipated ending date of June 7, 2018.

XII. **Technology – Mr. Josh Paris**

XIII. **Transportation – Mr. Eric Duda**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined.

Group Requesting:	Date:	Destination:	Estimated Cost:	Funds By:
Grade 3	Wednesday, June 6, 2018	Erie Maritime Museum Liberty Park, Blasco Library	\$440.00	PTO

Grade 7	Tuesday, June 5, 2018	Niagara Falls Maid of Mist Galleria Mall, Buffalo, NY	\$3,869.60	Students Student Activities
Grade 6	Wednesday, June 6, 2018	Waldameer	\$2,714.25	Student Activities
Health Students 9-12	Wednesday, May 9, 2018	Erie County Prison	\$230.00	Student Activities Substitute
Grade 4	Wednesday, May 30, 2018	WAMS	\$0.00	NA
AFJROTC	Sunday, July 15 – Friday, July 20, 2018	Outdoor Odyssey - Boswell, PA Rafting – Ohiopyle, PA	\$1,160	ROTC
Student Council	Sunday, July 8 – Thursday, July 12, 2018	Grove City College	\$820.00	Student Council
Life Skills K-6	Monday, June 4, 2018	Splash Lagoon	\$240.00	Scott Ent.(admission) Special Education

T – 2 (A) Durham Bus Drivers

- To approve Randy Fedei and Charles Woodard as Durham bus drivers for the 2017-2018 school year.

XIV. **Athletic/Extra-Curricular – Mrs. Amanda Thayer-Zacks**

AE – 1 (A) Extra-Curricular Resignation

- **Motion:** To accept the resignation of Patrick Rose, Pit Orchestra Director for the 2017-2018 school year.

AE – 2 (A) Extra-Curricular Appointment

- **Motion:** To approve the following appointments for the 2017-2018 school year:
 - James Caspar as Pit Orchestra Director at the compensation amount of \$535.00.
 - William Kuhn III as Audio Visual Manager, Step 1, \$1,691.
 - Pam Burdick as a substitute for WAMS Academic Support for the 2017-2018 school year at the hourly rate of \$22.03.

AE – 3 (A) Athletic Appointment

- **Motion:** To approve the appointment of Douglas Scott Bollheimer as Football Head Coach for the 2018-2019 school year at Step 6, \$6,205.

AE – 4 (A) District Volunteer

- **Motion:** To approve Timea Kardos as an addition to the WASD Volunteer List.

XV. **Miscellaneous**

XVI. **Erie County Technical School – Mr. Eric Duda**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**